

**SUPERIOR COURT OF CALIFORNIA
COUNTY OF NEVADA**

Interpreter Service Log & Invoice

Please remit payment to: court.accounting@nccourt.net. Complete this form for each assignment day within 30 days of service.

Name: _____ Address: _____
Language: _____ Classified As: ☐ Certified ☐ Prov. Qualified ☐ Non Certified

Service Log

Court Location: ☐ Nevada City ☐ Truckee

Assignment Date: _____ Session: ☐ AM ☐ PM ☐ Full Day

Actual Time In: _____ Actual Time Out: _____

Actual Mileage (if applicable): _____

Case Type (Code details below)	Case Number	Event Type (trial or non-trial)	Event Details (Code details below)	*Method (Telephone or VRI)	*Notes

**Method: If you interpret any case remotely, specify either telephone or VRI (video remote) & enter location in the "notes" column.*

Invoice

Invoice Date: _____ Invoice Number: _____

Vendor Number: _____ Amount Due per Contract: _____

The undersigned, under penalty of perjury, states: that the above claim and the items therein set out are true and correct: that no part thereof has been paid, that the amount therein is justly due, and that the same is presented pursuant to the Judicial Council interpreter payment policies.

Date: _____ By: _____
Signature of claimant

Court Use Only: Once approved by the court, this request for payment shall serve to issue payment for services rendered and accepted.

Approved by: _____ Title: _____ Date: _____

Codes & Definitions

Case Types

CH Civil Harassment	DV Domestic Violence	F Felony	PG Probate (Guardianship/Conservatorship)
CO Civil (Other)	EA Elder or Dependent Adult Abuse	I Infraction	PO Probate (Other)
DQ Delinquency	FC Family (Child Support)	MH Mental Health	PA Public Assistance
DP Dependency	FO Family (Other)	M Misdemeanor	T Traffic
DR Drug Court	FT Family (Terminate Parental Rights)		UD Unlawful Detainer

Event Details

A Arraignment	DH Default Hearing	M Mediation	PH Preliminary Hearing	S Sentencing
C Conference	H Hearing (other)	MHE Mental Health Evaluation	PT Pre-trial	STF Sight Translation/Forms
CNT Continuance	J Judgement	OSC Order to Show Cause	RO Restraining Order	TRO Temp. Restraining Order
CTA Counter Assist	JH Jurisdiction Hearing	PG Parent/Guardian	RH Review Hearing	VW Victim/Witness
DSV Dismissed/Vacated	JJ Jury/Juror	PL Plea	SHC Self Help Center	VOP Violation of Probation

INTERPRETER SERVICE LOG & INVOICE

LOCAL ADMIN6 (REVISED 07/14/2025) - OPTIONAL FORM