

SUPERIOR COURT OF CALIFORNIA, COUNTY OF NEVADA  
**REQUEST FOR JUDICIAL ADMINISTRATIVE RECORDS**  
UNDER CALIFORNIA RULES OF COURT, RULE 10.500



**Requestor Information**

Name: \_\_\_\_\_

Organization (if applicable): \_\_\_\_\_

Mailing address: \_\_\_\_\_

Phone Number: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**Description of Records Requested** *(be as specific as possible, attach additional page if necessary):*

**Have you previously requested these same materials from:**

This court? ☐ Yes ☐ No

Another court? ☐ Yes ☐ No

The Judicial Council of California? ☐ Yes ☐ No

Recipient Name: \_\_\_\_\_

Date of Request: \_\_\_\_\_

**Will the requested record be used to further yours (or someone else's) commercial, trade, or other profit interest?** *(If so, fees may be reasonably calculated to cover direct costs of duplication or production of records.)* ☐ Yes ☐ No

**Submit this form** *(choose one of the following):*

**By mail:**

Nevada County Superior Court  
Attn: Court Executive Officer  
Re: Judicial Administrative Records Request  
201 Church Street  
Nevada City, CA 95959

**By email:** [admin@nccourt.net](mailto:admin@nccourt.net)