

THE ROLE OF OUTSIDE SERVICE PROVIDERS IN NEVADA COUNTY

REASON FOR INVESTIGATION

While investigating several issues, the Nevada County Grand Jury was often referred to some social services that are normally considered part of local government but are currently being provided by various agencies outside of Nevada County government.

California Penal Code Section 925 charges grand juries with oversight responsibilities for county operations. This report reviews financial resources provided by or through County government to various agencies.

BACKGROUND

A significant number of Nevada County residents volunteer to serve in one or more organizations within the County that contribute to the lifestyle and culture of the County and the wellbeing of its residents. This spirit of involvement and commitment is to be applauded and encouraged. Organizations providing such services include service clubs, churches and religious based groups, sports and culture related groups, and non-profit organizations dedicated to providing social services.

In Nevada County, some service organizations receive significant funding through the County from Federal, State and County programs to provide governmental type social services. Such groups receiving funding through the County to provide social services are referred to as Outside Service Providers (OSPs) in this report.

PROCEDURE FOLLOWED

The Grand Jury reviewed documents and interviewed representatives from the Human Services Agency, the Office of the County Executive Officer, the Superintendent of Schools office and the non-profit community. The Grand Jury attended meetings sponsored by various non-profits on substance abuse and family assistance. The Grand Jury reviewed a report issued by the 2002-2003 Santa Clara County Civil Grand Jury titled "Listing of Special Districts, Joint Powers Agencies, Designated Non-profit Corporations and Other Governmental Entities".

The Grand Jury worked with the Office of the County Executive Officer to compile a list of OSPs receiving funds to provide services often considered part of local government. The information compiled is summarized in the attached appendices.

FINDINGS

1. For the fiscal year 2005-2006, Nevada County projected to distribute 72 monetary programs totaling \$4,195,995 to various Outside Service Providers (OSPs).
2. Nevada County is responsible for monitoring programs issued by the County to OSPs to ensure they provide the funded service in an effective and efficient manner.
3. Selected services are provided by OSPs because they are more cost effective than equivalent services provided directly by the County.
4. In reviewing the information obtained from the Office of the County Executive Officer many acronyms were used and are defined in a glossary (see Appendix A).
5. These programs are funded as follows (see Appendix B):
 - a. 6 programs totaling \$208,771 from County funds
 - b. 5 programs totaling \$456,674 from Federal funds
 - c. 30 programs totaling \$2,216,964 from a combination of Federal, State and County funds
 - d. 4 programs totaling \$360,495 from other sources
 - e. 27 programs totaling \$953,091 from State funds
6. These programs are directed to the following areas (see Appendix C):
 - a. 6 programs totaling \$520,595 are focused on economic development
 - b. 61 programs totaling \$3,558,203 were awarded to various outside service providers (including non-profits) to provide social services including child care, elder care, drug abuse treatment, transportation, and mental health
 - c. 5 programs totaling \$117,197 were provided to the County Superintendent of Schools office and various schools to support programs for children
7. Of the 61 OSP programs mentioned above in 6b, 7 totaling \$432,537 provided funds to organizations outside of Nevada County (see Appendix D). These programs include mental health and child care services being provided by agencies outside Nevada County because there are no known facilities and/or OSPs available within Nevada County capable of providing or having the capacity to provide these services.
8. Nevada County does not currently maintain an ongoing consolidated listing of the programs funding the OSPs.

CONCLUSIONS

1. Citizens of Nevada County should be aware that in 2005-2006, the County will distribute more than \$4 million of Federal, State, and County money to various Outside Service Providers (OSPs) helping to improve the effectiveness of social services provided to citizens.
2. Funds provided to OSPs are usually targeted for specific services.
3. The County must use certain types of mental health and child care facilities located outside of the County because there are no known facilities or OSPs available within the County that are capable of serving or have the capacity to serve those specific needs. The use of such facilities outside the County can cause a hardship to citizens and their families.
4. A computer aided County system to track over \$4 million in programs to the various OSPs would enhance responsible fiscal management and be a tool for identifying possible duplication of services.

RECOMMENDATIONS

1. The Board of Supervisors should direct County staff to create, maintain, update and utilize a computer aided County system for administering programs to Outside Service Providers.

RESPONSES

Nevada County Board of Supervisors – August 14, 2006

APPENDIX A: ACRONYMS
GLOSSARY OF ACRONYMS USED IN APPENDICES B, C, & D
2005 - 2006 GRAND JURY REPORT

ACRONYMS:	DEFINITIONS:	REMARKS:
5150	Mental Health Designation	Indicates that a person is dangerous to self or others. 72 hour hold.
aka	Also Known As	
BH	Behavioral Health	
CalLearn	Name of Grantor	Pays for services to pregnant teenagers.
CalWORKs	Name of Grantor	Pays for welfare and employment services for unemployed adults with children.
CAPIT	Community Assessment Prevention, Intervention, & Treatment	
CBFRS	Community Based Family Resource Services	Contracted out to CORR.
CDA	Community Development Agency	
CDBG	Community Development Block Grant	Specifies & supports a series of Block grants. Does not reimburse any Nevada County overhead costs.
CEO	County Executive Office or Officer	
CORR	Community Recovery Resources	
CPS	Child Protection Services	
CSBG	Community Service Block Grant	Supports Nevada County internal overhead costs associated with administering CDBG programs and other selected Nevada County community service programs.
dba	Doing Business As	
Detox	Name of Grantor	
DOTS	Department of Transportation & Sanitation	
EMSA	Emergency Medical Services Account	
FREED	Name of Grantee	An OSP that serves the seniors and disabled.
HCS	Housing and Community Services	
HIV	HIV (Aids) Services	
HOPWA	Housing Apartment for Persons with Aids	
HSA	Human Services Agency	
N/A	Not Applicable or Not Available	
NGO	Non-Government Organization	
NPO	Non-Profit Organization	
OSP	Outside Service Provider	
PSSF	Promotes Safe & Stable Forest	Established by Proposition 36.
SACPA	Substance Abuse & Crime Prevention Act	
SAMHSA	Substance Abuse & Mental Health Act	
SAPT	Substance Abuse Prevention & Treatment	
SEDD	Sierra Economic Development District	Finances Economic & Business Development Programs.
SNCS	Sierra Nevada Children's Services	
SPIRIT	Mental Health Peer Group Program	
STEP	Systematic Training for Effective Parenting	
TCM	Targeted Case Management	Receives Federal funds.

APPENDIX B: FUNDING SOURCES
NEVADA COUNTY FY 2005-2006 FUNDING OF OUTSIDE SERVICE PROVIDERS (OSPs)
2005 - 2006 GRAND JURY REPORT

OSP Recipients	Types of Service	Funding Sources	Funds
Child Abuse Council of Western Nevada County	Child abuse prevention activities	Birth Certificate Fees	\$9,671
Economic Resource Council (ERC)	Economic development activities	General Fund	49,100
FREED (Fixit Program)	Fix-It Program	General Fund	8,000
RSVP Area 4 Agency on Aging	Mileage reimbursement to volunteers	General Fund	16,000
"Lutz" Adult Day Services	NA	General Fund	15,000
Joint Chambers of Commerce (COC)	Visitor information & tourist promotion services	General Fund	111,000
		COUNTY Subtotal	\$208,771
Fire Safe Council	Administrative support for program	Forest Reserve Funds	\$69,950
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	BH substance abuse treatment services.	Federal SAMHSA	144,038
Sierra Watershed Education Partnership	Forest related education	Forest Reserve Funds	7,500
Fire Safe Council	Fuels reduction program	Forest Reserve Funds	18,500
Progress House, Inc.	Residential alcohol/drug treatment at Lovett House	Federal SAPT	216,686
		FEDERAL Subtotal	\$456,674
Lutz Adult Care Center	Adult Day Care	Community Service. Block Grant (CSBG) & General Fund	\$8,272
Nevada Joint Union High School District for Silver Springs High School	CalLearn Case Management	State & Federal CalWORKs	22,380
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	CalWORKs services at Hope House	State & Federal CalWORKs	45,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Case Management for HIV Persons (HOPWA)	State & Federal HOPWA Grant	7,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Case Management for HIV Persons (Ryan White)	State & Federal Ryan White Grant	17,600
Child Advocates of Nevada County	Child Abuse Prevention	Community Service. Block Grant (CSBG) & General Fund	8,042
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Counseling, residential, & outpatient substance abuse services for participants of SACPA (Prop 36) program.	State - Proposition 36 Grant	113,738
Krisis Kare Nursery (1-time payment)	Crisis & emergency nursery	Community Service. Block Grant (CSBG) & General Fund	95,000
Sierra Nevada Children's Services (SNCS)	Differential Response	Child Welfare Services (State/Federal)	5,000
Tahoe Women's Services, aka Crisis Intervention Services	Domestic Violence Prevention & Treatment	Community Service. Block Grant (CSBG) & General Fund	6,302
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Drug testing for Child Protective Services (CPS)	State & Federal - Child Welfare Services	50,000

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NEVADA COUNTY FY 2005-2006 FUNDING OF OUTSIDE SERVICE PROVIDERS (OSPs)
2005 - 2006 GRAND JURY REPORT

OSP Recipients	Types of Service	Funding Sources	Funds
Nevada County Housing Development Corp. & Manzanita House	Emergency assistance services at Manzanita Center & CalWORKS	State & Federal CalWORKs	75,000
Food Bank of Nevada Co.	Emergency Food Assistance	Community Service. Block Grant (CSBG) & General Fund	8,077
Nevada County Housing Dev. Corp.	Emergency Housing Assistance	Community Service. Block Grant (CSBG) & General Fund	8,542
FREED	Fix-It Program	Community Service. Block Grant (CSBG) & General Fund	16,490
Child Advocates of Nevada County	Foothills Healthy Babies under PSSF	State & Federal Grant: PSSF	8,432
Nevada County Superintendent of Schools	Foster Education Program at Imaginarium	State/Federal Foster Care	2,092
Nevada Joint Union Adult Education	GED Classes at One Stop Center	State & Federal CalWORKs	11,023
RSVP Area 4 Agency on Aging	Help Line Assistance	Community Service. Block Grant (CSBG) & General Fund	3,644
Nevada County Superintendent of Schools	Independent Living Program	State/Federal Foster Care	79,362
Truckee-Tahoe Senior Council	Meals for Seniors	Community Service. Block Grant (CSBG) & General Fund	8,382
Senior Citizens Fund. of Western Nevada County.	Meals on Wheels	Community Service. Block Grant (CSBG) & General Fund	8,392
N.Gold Senior Mountaineers	Nutritional Meals	Community Service. Block Grant (CSBG) & General Fund	3,790
Sierra Nevada Children's Services (SNCS)	PSSF portion/ CNCF, Truckee Resource, Family Outreach	State & Federal	5,432
Sierra Nevada Children's Services (SNCS)	Stage 1 Childcare Services	State & Federal CalWORKs	606,720
Sierra Council on Alcoholism & South Placer Center	Substance Abuse Services	State, Federal, & General Fund	5,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	TCM for persons with substance abuse & HIV	State & Federal - Targeted Case Management Funds	7,266
Tele-Care	Transportation Services for Seniors & Disabled	State & Federal Funds	961,884
Tahoe Women's Services/aka Crisis Intervention Services	Truckee Prevention Project- Child Assault Prevention & Hands are not For Hitting	State & General Fund	11,000
Sierra Services for the Blind	Vision Impairment Assistance.	Community Service. Block Grant (CSBG) & General Fund	8,102
		COMBINED FUNDS Subtotal	\$2,216,964
SEDD (Sierra Economic. Development District) Total grant: \$360,495, including \$204,950 subcontracts to the Economic Resource Council, Golden Capital Network, and to Grass Valley and Nevada City Chambers of Commerce.	County Economic Development	CDBG (Community Development Block Grants) comprised two grants from Micro-Enterprise and from Technical Assistance Grant totaling \$360,495. Both of these multi-year grants expired on 8/31/05. \$155,545 was used by SEDD and \$204,950 of the total \$360,495 was subcontracted to the Economic Resource Council, Golden Capital Network, and to Grass Valley and Nevada City Chambers of Commerce.	\$155,545

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OSP Recipients	Types of Service	Funding Sources	Funds
Economic Resource Council	County Economic Development	SEDD Subcontract to the Economic Resource Council	29,950
Golden Capital Network	County Economic Development	SEDD Subcontract to the Economic Resource Council Golden Capital Network.	170,000
Grass Valley & Nevada City Chambers of Commerce.	County Economic Development	SEDD Subcontracts to the Grass Valley and Nevada City Chambers of Commerce.	5,000
		OTHER SOURCES Subtotal	\$360,495
Rosewood Care Center	24-hr long-term residential care for mentally disabled adults	Medi-Cal & Realignment	\$32,850
St Helena Hospital	5150 Placement	State Realignment	10,000
St Helena Hospital dba California Specialty Hospital	5150 Placement	State Realignment	18,000
Sutter Center for Psychiatry	5150 Placement	State Realignment	10,000
Woodlan Memorial Hospital	5150 Placement	State Realignment	10,000
Hospice of the Foothills, Inc.	Administrative services for Long-Term Care	State Realignment	4,000
Nevada Joint Union Adult Education	Adult Ed. Classes to BH	State Realignment	2,340
Sierra Nevada Children's Services (SNCS)	CBFRS portion & CNCF, Truckee Resource Center, Family Outreach	Community Based Family Resource Services (CBFRS)	34,400
Penn Valley Community Foundation	Community Facility Development	Community Development Block Grant (CDBG). Multi year grant, ended on 8/31/05	50,000
Help Line Information for Area 4 consortium.	Community Resources Database.	State Realignment	3,000
Sierra Family Services, Inc.	Crisis Intervention Services	State Realignment	309,687
SPIRIT	Drop-In Center Funding to support peer counseling activities	State Realignment	6,000
Placer County Receiving Home & Placer Children's System of Care	Emergency Shelter for CPS	Child Welfare Services (State)	7,000
Child Advocates of Nevada County	Healthy Babies & Child Abuse Prevention In Schools	State CAPIT Grant	45,000
Team 3 Family Counseling Center	Provide Postpartum Depression Counseling	State Grant	10,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Provide substance abuse treatment services for juvenile justice crime prevention act participants in their recovery from alcohol/drug dependency.	State Board of Corrections	18,000
Area 4 Agency on Aging	Provision of home health care to seniors	State Realignment	67,742
TGIF- NOW WELLSRING COUNSELING CENTER	Recruiting, scheduling, & providing interns for Truckee's BH clinic.	State Realignment	21,415
Emergency Medical Services Fund (EMSA)	Reimburse uncompensated emergency services	State EMSA Grant	84,358
Willow Glen Hospital	Residential Treatment	State Realignment	35,000
Progress House, Inc.	Residential treatment and recovery program for adult drug court participants.	State Dept of Alcohol & Drug Program	37,800

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OSP Recipients	Types of Service	Funding Sources	Funds
Sierra Council on Alcoholism and Drug Dependency	Residential treatment and recovery program for adult drug court participants.	State Dept of Alcohol & Drug Program	36,000
Crisis Intervention Services dba Tahoe Women's Services	Services to victims of domestic violence and their children. (approximately \$2,000 annually)	State Fees & Fines	2,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	STEP Systematic Training Program for Effective Parenting	State CAPIT/CBFRS	11,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Substance Abuse Prevention & Treatment	Community Development Block Grant (CDBG). Multi year grant, ended on 8/31/05	6,965
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR).	Substance abuse treatment services for adult drug court participants.	State Dept of Alcohol & Drug Program	70,534
Domestic Violence and Sexual Assault Coalition	Victims of domestic violence and their children. (approximately \$10,000 annually)	State Fees & Fines	10,000
		STATE Subtotal	\$953,091
		GRAND TOTAL	4,195,995

Summary of Funding Sources:

Description	Number of Programs	Funds
COUNTY	6	\$208,771
FEDERAL	5	456,674
COMBINED FUNDS	30	2,216,964
OTHER SOURCES	4	360,495
STATE	27	953,091
Grand Totals	72	\$4,195,995

**APPENDIX C: RECIPIENTS
NEVADA COUNTY FUNDING OF OUTSIDE SERVICE PROVIDERS (OSPs)
2005 - 2006 GRAND JURY REPORT**

OSP Recipients	Types of Service	Funding Sources	Funds
SEDD (Sierra Economic. Development District) Total grant: \$360,495, including \$204,950 subcontracts to the Economic Resource Council, Golden Capital Network, and to Grass Valley and Nevada City Chambers of Commerce.	County Economic Development	CDBG (Community Development Block Grants) comprised two grants from Micro-Enterprise and from Technical Assistance Grant totaling \$360,495. Both of these multi-year grants expired on 8/31/05. \$155,545 was used by SEDD and \$204,950 of the total \$360,495 was subcontracted to the Economic Resource Council, Golden Capital Network, and to Grass Valley and Nevada City Chambers of Commerce.	\$155,545
Economic Resource Council (ERC)	Economic development activities	General Fund	49,100
Joint Chambers of Commerce (COC)	Visitor information & tourist promotion services	General Fund	111,000
Golden Capital Network	County Economic Development	SEDD Subcontract to the Economic Resource Council Golden Capital Network.	170,000
Grass Valley & Nevada City Chambers of Commerce.	County Economic Development	SEDD Subcontracts to the Grass Valley and Nevada City Chambers of Commerce.	5,000
Economic Resource Council	County Economic Development	SEDD Subcontract to the Economic Resource Council	29,950
		ECONOMIC DEVELOPMENT Subtotal	\$520,595
Child Abuse Council of Western Nevada County	Child abuse prevention activities	Birth Certificate Fees	\$9,671
Placer County Receiving Home & Placer Children's System of Care	Emergency Shelter for CPS	Child Welfare Services (State)	7,000
Sierra Nevada Children's Services (SNCS)	Differential Response	Child Welfare Services (State/Federal)	5,000
Sierra Nevada Children's Services (SNCS)	CBFRS portion & CNCF, Truckee Resource Center, Family Outreach	Community Based Family Resource Services (CBFRS)	34,400
Penn Valley Community Foundation	Community Facility Development	Community Development Block Grant (CDBG). Multi year grant, ended on 8/31/05	50,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Substance Abuse Prevention & Treatment	Community Development Block Grant (CDBG). Multi year grant, ended on 8/31/05	6,965
Lutz Adult Care Center	Adult Day Care	Community Service. Block Grant (CSBG) & General Fund	8,272
Child Advocates of Nevada County	Child Abuse Prevention	Community Service. Block Grant (CSBG) & General Fund	8,042
Krisis Kare Nursery (1-time payment)	Crisis & emergency nursery	Community Service. Block Grant (CSBG) & General Fund	95,000
Tahoe Women's Services, aka Crisis Intervention Services	Domestic Violence Prevention & Treatment	Community Service. Block Grant (CSBG) & General Fund	6,302

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Food Bank of Nevada Co.	Emergency Food Assistance	Community Service. Block Grant (CSBG) & General Fund	8,077
Nevada County Housing Dev. Corp.	Emergency Housing Assistance	Community Service. Block Grant (CSBG) & General Fund	8,542
FREED	Fix-It Program	Community Service. Block Grant (CSBG) & General Fund	16,490
RSVP Area 4 Agency on Aging	Help Line Assistance	Community Service. Block Grant (CSBG) & General Fund	3,644
Truckee-Tahoe Senior Council	Meals for Seniors	Community Service. Block Grant (CSBG) & General Fund	8,382
Senior Citizens Fund. of Western Nevada County.	Meals on Wheels	Community Service. Block Grant (CSBG) & General Fund	8,392
N.Gold Senior Mountaineers	Nutritional Meals	Community Service. Block Grant (CSBG) & General Fund	3,790
Sierra Services for the Blind	Vision Impairment Assistance.	Community Service. Block Grant (CSBG) & General Fund	8,102
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	BH substance abuse treatment services.	Federal SAMHSA	144,038
Progress House, Inc.	Residential alcohol/drug treatment at Lovett House	Federal SAPT	216,686
Fire Safe Council	Administrative support for program	Forest Reserve Funds	69,950
Sierra Watershed Education Partnership	Forest related education	Forest Reserve Funds	7,500
Fire Safe Council	Fuels reduction program	Forest Reserve Funds	18,500
FREED (Fixit Program)	Fix-It Program	General Fund	8,000
RSVP Area 4 Agency on Aging	Mileage reimbursement to volunteers	General Fund	16,000
"Lutz" Adult Day Services	NA	General Fund	15,000
Rosewood Care Center	24-hr long-term residential care for mentally disabled adults	Medi-Cal & Realignment	32,850
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Counseling, residential, & outpatient substance abuse services for participants of SACPA (Prop 36) program.	State - Proposition 36 Grant	113,738
Sierra Nevada Children's Services (SNCS)	PSSF portion/ CNCF, Truckee Resource, Family Outreach	State & Federal	5,432
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Drug testing for Child Protective Services (CPS)	State & Federal - Child Welfare Services	50,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	TCM for persons with substance abuse & HIV	State & Federal - Targeted Case Management Funds	7,266
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	CalWORKs services at Hope House	State & Federal CalWORKs	45,000
Nevada County Housing Development Corp. & Manzanita House	Emergency assistance services at Manzanita Center & CalWORKS	State & Federal CalWORKs	75,000
Sierra Nevada Children's Services (SNCS)	Stage 1 Childcare Services	State & Federal CalWORKs	606,720
Tele-Care	Transportation Services for Seniors & Disabled	State & Federal Funds	961,884
Child Advocates of Nevada County	Foothills Healthy Babies under PSSF	State & Federal Grant: PSSF	8,432
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Case Management for HIV Persons (HOPWA)	State & Federal HOPWA Grant	7,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Case Management for HIV Persons (Ryan White)	State & Federal Ryan White Grant	17,600

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Tahoe Women's Services/aka Crisis Intervention Services	Truckee Prevention Project- Child Assault Prevention & Hands are not For Hitting	State & General Fund	11,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	Provide substance abuse treatment services for juvenile justice crime prevention act participants in their recovery from alcohol/drug dependency.	State Board of Corrections	18,000
Child Advocates of Nevada County	Healthy Babies & Child Abuse Prevention In Schools	State CAPIT Grant	45,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR)	STEP Systematic Training Program for Effective Parenting	State CAPIT/CBFRS	11,000
Progress House, Inc.	Residential treatment and recovery program for adult drug court participants.	State Dept of Alcohol & Drug Program	37,800
Sierra Council on Alcoholism and Drug Dependency	Residential treatment and recovery program for adult drug court participants.	State Dept of Alcohol & Drug Program	36,000
Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR).	Substance abuse treatment services for adult drug court participants.	State Dept of Alcohol & Drug Program	70,534
Emergency Medical Services Fund (EMSA)	Reimburse uncompensated emergency services	State EMSA Grant	84,358
Crisis Intervention Services dba Tahoe Women's Services	Services to victims of domestic violence and their children. (approximately \$2,000 annually)	State Fees & Fines	2,000
Domestic Violence and Sexual Assault Coalition	Victims of domestic violence and their children. (approximately \$10,000 annually)	State Fees & Fines	10,000
Team 3 Family Counseling Center	Provide Postpartum Depression Counseling	State Grant	10,000
St Helena Hospital	5150 Placement	State Realignment	10,000
St Helena Hospital dba California Specialty Hospital	5150 Placement	State Realignment	18,000
Sutter Center for Psychiatry	5150 Placement	State Realignment	10,000
Woodlan Memorial Hospital	5150 Placement	State Realignment	10,000
Hospice of the Foothills, Inc.	Administrative services for Long-Term Care	State Realignment	4,000
Help Line Information for Area 4 consortium.	Community Resources Database.	State Realignment	3,000
Sierra Family Services, Inc.	Crisis Intervention Services	State Realignment	309,687
SPIRIT	Drop-In Center Funding to support peer counseling activities	State Realignment	6,000
Area 4 Agency on Aging	Provision of home health care to seniors	State Realignment	67,742
TGIF- NOW WELLSRING COUNSELING CENTER	Recruiting, scheduling, & providing interns for Truckee's BH clinic.	State Realignment	21,415
Willow Glen Hospital	Residential Treatment	State Realignment	35,000
Sierra Council on Alcoholism & South Placer Center	Substance Abuse Services	State, Federal, & General Fund	5,000
		SOCIAL SERVICES Subtotal	\$3,558,203
Nevada Joint Union High School District for Silver Springs High School	CalLearn Case Management	State & Federal CalWORKs	\$22,380
Nevada Joint Union Adult Education	GED Classes at One Stop Center	State & Federal CalWORKs	11,023

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NEVADA COUNTY FUNDING OF OUTSIDE SERVICE PROVIDERS (OSPs)
2005 - 2006 GRAND JURY REPORT**

OSP Recipients	Types of Service	Funding Sources	Funds
Nevada Joint Union Adult Education	Adult Ed. Classes to BH	State Realignment	2,340
Nevada County Superintendent of Schools	Independent Living Program	State/Federal Foster Care	79,362
Nevada County Superintendent of Schools	Foster Education Program at Imaginarium	State/Federal Foster Care	2,092
		SCHOOLS Subtotal	\$117,197
		GRAND TOTAL	\$4,195,995

Summary of Recipients:

Description	Number of Programs	Funds
ECONOMIC DEVELOPMENT	6	\$520,595
SOCIAL SERVICES	61	3,558,203
SCHOOLS	5	117,197
Grand Totals	72	\$4,195,995

**APPENDIX D: OUT-OF-COUNTY SERVICES
NEVADA COUNTY FUNDING OF OUTSIDE SERVICE PROVIDERS (OSPs)
2005 - 2006 GRAND JURY REPORT**

OSP Recipients	Types of Service	Funding Sources	Funds
Placer County Receiving Home & Placer Children's System of Care	Emergency Shelter for CPS	Child Welfare Services (State)	\$7,000
St Helena Hospital	5150 Placement	State Realignment	10,000
St Helena Hospital dba California Specialty Hospital	5150 Placement	State Realignment	18,000
Sutter Center for Psychiatry	5150 Placement	State Realignment	10,000
Sierra Family Services, Inc.	Crisis Intervention Services	State Realignment	309,687
Willow Glen Hospital	Residential Treatment	State Realignment	35,000
Rosewood Care Center	24-hr long-term residential care for mentally disabled adults	Medi-Cal & Realignment	32,850
Woodland Memorial Hospital	5150 Placement	State Realignment	10,000
		GRAND TOTAL	\$432,537

COUNTY OF NEVADA

STATE OF CALIFORNIA

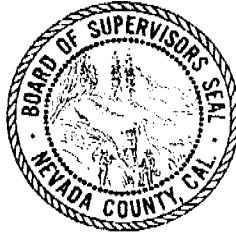
950 Maidu Avenue • Nevada City • California 95959-8617

RECEIVED

BOARD OF SUPERVISORS

JUL 19 2006 *AB*

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Sue Horne, 2nd District
John Spencer, 3rd District (Vice Chair)
Robin Sutherland, 4th District
Ted S. Owens, 5th District



Telephone: (530) 265-1480
Fax: (530) 265-9836
Toll-Free Telephone: (888) 785-1480

Cathy R. Thompson
Clerk of the Board

E-Mail: bdofsupervisors@co.nevada.ca.us
Web: www.mynevadacounty.com/clerkofboard

July 19, 2006

The Honorable Judge Al Dover
Presiding Judge of the Nevada County Courts
Nevada County Court House
Nevada City CA 95959

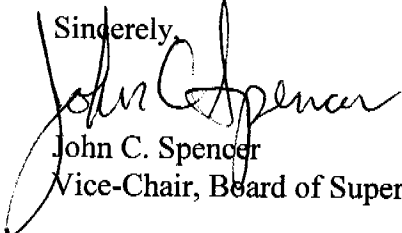
Subject: Board of Supervisors Responses to the 2005-2006 Nevada County Civil Grand Jury Report,
The Role of Outside Service Providers in Nevada County

Dear Judge Dover:

The attached responses by the Board of Supervisors to the 2005-2006 Nevada County Civil Grand Jury Report, dated May 15, 2006, entitled "The Role of Outside Service Providers in Nevada County," are submitted as required by California Penal Code §933.

These responses to the Grand Jury's Findings and Recommendations were approved by the Board of Supervisors at their regular meeting on July 18, 2006. Responses to Findings and Recommendations are based on either personal knowledge, examination of official County records, review of information received from the County Executive Officer, the Auditor-Controller, or testimony from the Board of Supervisors and County staff members.

The Board of Supervisors would like to thank the members of the 2005-2006 Grand Jury for their participation and effort in preparing their Reports, and their participation in the Grand Jury process.

Sincerely,

John C. Spencer
Vice-Chair, Board of Supervisors

Attachment

cc: Foreman, Grand Jury
County Executive Officer
Auditor-Controller

**NEVADA COUNTY BOARD OF SUPERVISORS RESPONSES TO
2005-2006 CIVIL GRAND JURY REPORT
DATED MAY 15, 2006**

THE ROLE OF OUTSIDE SERVICE PROVIDERS IN NEVADA COUNTY

Responses to findings and recommendations are based on either personal knowledge, examination of official county records, review of information received from the County Executive Officer, or testimony from the Board of Supervisors and County staff members.

I. GRAND JURY INVESTIGATION:

The Role of Outside Service Providers in Nevada County.

ADD 2/7/06

A. RESPONSE TO FINDINGS & RECOMMENDATIONS:

Findings:

- 1. For the fiscal year 2005-2006, Nevada County projected to distribute 72 monetary programs totaling \$4,195,995 to various Outside Service Providers (OSPs).**

Agree

This total is based on a November 1, 2005 cut-off date.

- 2. Nevada County is responsible for monitoring programs issued by the County to OSPs to ensure they provide the funded service in an effective and efficient manner.**

Agree

- 3. Selected services are provided by OSPs because they are more cost effective than equivalent services provided directly by the County.**

Partially agree.

This is true in some instances, however the decision to use an OSP may be due to the OSP's expertise in providing a particular service, the County's desire to build specific delivery capacity in the community or the fact that the County has not already established this service.

- 4. In reviewing the information obtained from the Office of the County Executive Officer many acronyms were used and are defined in a glossary (see Appendix A).**

Partially agree.

Acronyms were used, and for the most part Appendix A reflects accurate definitions, however, there are a few corrections as follows:

- CalLearn is a State Program, not a Grantor
- CalWORKS is a State Program, not a Grantor
- The remark for CDBG stating that this grant “does not reimburse any Nevada County overhead costs” is incorrect; this program does reimburse a small amount of overhead costs.
- Detox is the name of a drug and alcohol service (detoxification), not a Grantor
- HOPWA stands for Housing Opportunities for Persons With AIDS.
- PSSF stands for Promoting Safe and Stable Families. The Prop 36 program did not establish this program.

5. These programs are funded as follows (see Appendix B):

a) 6 programs totaling \$208,771 from County funds

Agree

These six identified programs are funded with either County General Funds or with County Birth Certificate Fees.

b) 5 programs totaling \$456,674 from Federal funds

Partially agree

The Progress House contract in the amount of \$216,686 is funded by a combination of Federal, State and County funds. The 4 other programs referenced total \$239,998.

c) 30 programs totaling \$2,216,964 from a combination of Federal, State and County funds

Agree

d) 4 programs totaling \$360,495 from other sources

Partially agree.

There is only one Grantor to the County (CDBG) for a total amount of \$360,495 that spanned multiple years including both FY 04-05 and part of FY 05-06. The grant ended 8/31/05.

e) 27 programs totaling \$953,091 from State funds

Disagree

Only 8 of the listed programs in this category are purely State funds. These total \$203,758. Many of the funds from the State include federal dollars passed through to the County along with state dollars. MediCal dollars are federal funds. Realignment dollars are county funds provided through state sales tax and Motor Vehicle License Fee receipts. Community Development Block Grants are federal dollars passed through the state. Funding from the State Board of Corrections includes federal dollars. State Department of Alcohol and Drug Programs include federal dollars.

Additionally, the Nevada County Council on Alcoholism, dba Community Recovery Resources (CORR) contract for substance abuse prevention and treatment is funded through

the Community Services Block Grant and County General funds instead of “the Community Development Block Grant (CDBG). Multi year grant, ended on 8/31/05.”

6. These programs are directed to the following areas (see Appendix C):

a) 6 programs totaling \$520,595 are focused on economic development

Agree

b) 61 programs totaling \$3,558,203 were awarded to various outside service providers (including non-profits) to provide social services including child care, elder care, drug abuse treatment, transportation, and mental health

Agree

c) 5 programs totaling \$117,197 were provided to the County Superintendent of Schools office and various schools to support programs for children

Partially agree

Only 2 of these contracts, totaling \$81,454 are with the County Superintendent of Schools. The others are with Nevada Joint Union High School, and include programs for Adult GED classes.

7. Of the 61 OSP programs mentioned above in 6b, 7 totaling \$432,537 provided funds to organizations outside of Nevada County (see Appendix D). These programs include mental health and child care services being provided by agencies outside Nevada County because there are no known facilities and/or OSPs available within Nevada County capable of providing or having the capacity to provide these services.

Partially agree.

These contracts are for mental health placements, emergency shelter for children involved with Child Protective Services, and for crisis intervention services provided locally by a contractor whose headquarters are outside the County.

The out of county mental health services are primarily Institutes for Mental Disease, inpatient psychiatric hospitals, board and care facilities, residential treatment facilities and placement. Placement out of county can be inconvenient for consumers and family members. However, Nevada County (and most small counties) is too small to support the total array of mental health services needed, making it necessary and cost effective to contract with out of county providers.

8. Nevada County does not currently maintain an ongoing consolidated listing of the programs funding the OSPs.

Partially agree.

(See response to Recommendation No.1)

Recommendations:

- 1. The Board of Supervisors should direct County staff to create, maintain, update and utilize a computer aided County system for administering programs to Outside Service Providers.**

The Recommendation has been partially implemented. The desirability of full implementation requires further analysis to be completed by January 31, 2007.

The County does not presently have a fully centralized computer system that can track all financial and contractual provisions of Outside Service Provider (OSP) program activity. The County does have however, a functional OSP contract financial management system that is primarily administered at the departmental level and monitored through the county financial system (FinPlus) and by the Auditor-Controller.

County departments presently manage and track their own contracts through multiple computer-aided systems including the County accounting system, individual databases and spreadsheet programs. Department directors are responsible for ensuring deliverables are met and appropriate payments are made.

When a contract with an OSP is approved, it is entered into the County's accounting system as an encumbrance. The encumbrance for each individual contract is tracked separately and the system automatically deducts each payment and calculates the balance remaining. The system generates a warning if a proposed payment exceeds the balance remaining on the encumbrance.

Vendor payment records are available in the accounting system and built in reports track all payments to individual vendors as well as the date, fund, budget unit and account that each payment is made from.

Other specific contract detail is available through on-line records of Board of Supervisors Resolutions and Administrative Contracts. Every current contract is scanned into one of these Internet-accessible document folders. These on-line folders can be searched by date, document number or by key words.

This system has worked well, is easy to use, and has allowed each department to closely monitor programs they are responsible for administering through contracts with OSPs. Although not a fully centralized system, it has been reliable, accurate, and an effective tool for management of OSP contracts that will continue to be used until the desirability and cost effectiveness of an enhanced system can be evaluated. The ongoing effort by the County in the last few years to enhance our contracting process has also resulted in better-written contracts that more clearly define what services are to be accomplished, how well they must be performed, and when they should be completed. The contracting process now also includes better county oversight and control processes, facilitating the effective management of OSP contracts using the present contract management system.

The Auditor-Controller has indicated it would be possible to consolidate into the County financial system, OSP contract financial administration systems such as spreadsheets and grant claim forms presently being used by some departments. This would potentially provide a greater degree of centralization of the financial management of OSP contracts, but would not provide, on its own, a comprehensive contract or grant management system. Although there are no present plans to fully consolidate department contract administration systems into FinPlus, there have been informal discussions between the CEO's staff and the Auditor-Controller's office regarding the closer integration and consolidation of some contract financial administration systems.

The Board of Supervisors believes that an enterprise-wide contract management system should be evaluated. The goal of finding cost effective ways to provide both financial and contractual information in a consistent manner and allow centralized access by all authorized and interested parties is desirable. Such a system could possibly also help ensure services from OSPs were not duplicative and were being provided to the County in the most efficient and cost effective way possible.

A conceptual design for a centralized contract management system, which would provide financial accounting and management tools for all County contracts, including those for OSPs, should be initiated and completed by December 31, 2006 and then considered for funding with other priorities in the FY 2007-2008 budget process. Key components for inclusion in the system will include the ability to:

- Organize contract information in one place and manage contract details
- Efficiently compile various types of contracts.
- Access information and generate reports
- Cross reference to the County's accounting software
- Ensure contract monitoring & reporting

As part of the evaluation of potential centralized contract management systems, consideration will also be given to using the county financial system, FinPlus, in conjunction with other existing County software applications, to provide a comprehensive and cost effective system that can meet present and future contract management needs for OSPs.

By this response, the Board of Supervisors directs the County Executive Officer (CEO) in cooperation with the Auditor-Controller to explore options to create an-enterprise wide contract management system for the administration and management of all County contracts, including those for Outside Service Providers (OSPs), and report back to the Board by January 31, 2007.

REQUIRED RESPONSES

Board of Supervisors – by August 14, 2006