

CORRECTIONAL AND HOLDING FACILITIES IN NEVADA COUNTY

REASON FOR INVESTIGATION

California Penal Code Section 919(b) requires: “The grand jury shall inquire into the condition and management of the public prisons within the county.” The Nevada County Grand Jury defines public prisons as any adult or juvenile correction or detention facility within the county.

PROCEDURE FOLLOWED

The Grand Jury inspected the Wayne Brown Correctional Facility (WBCF), the Nevada County Courthouse Holding Facility, the Sheriff Substation at Truckee and the Carl F. Bryan II Juvenile Detainment Center. The Grand Jury interviewed the Nevada County Sheriff and the management and staff responsible for the operations of each facility. The Grand Jury reviewed various documents requested from these facilities.

The Grand Jury visited Carl F. Bryan II Juvenile Detainment Center, no report will be issued at this time.

FINDINGS

Wayne Brown Correctional Facility

1. The WBCF was opened in 1992 and designed to accommodate 223 inmates - 7 females, 216 males, and 5 medical cells.
2. Since its construction, the number of female inmates held at the facility has been increasing and is currently averaging 20 to 30. At the time of the inspection, WBCF had a total population of 166 inmates - 145 males, and 21 females.
3. All inmates are assigned to housing units and activities using California Code of Regulations (CCR) Title 15 Classification Plan. Classification is based on sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior and other criteria which will provide for the safety of the inmates and staff. Housing unit assignments are accomplished to the extent possible within the limits of the available number of distinct housing units or cells in the facility.
4. Due to space limitations and the current numerous inmate classifications requirements, the female population is being housed in the minimum-security dormitory style area of the WBCF.

5. The staff of WBCF has initiated an in-house training academy for new correctional officers. This training, which meets the state standards, has reduced the expense of training and has been made available to neighboring counties.

Truckee Substation

1. The substation is used to house persons arrested in the Truckee area and inmates who are transported daily from WBCF for appearance before the Truckee Courts. By law, this facility may hold inmates for a maximum of 96 hours, excluding weekends and holidays.
2. Part of the substation has been remodeled to utilize an unoccupied area of 2,300 square feet, created by the downsizing of the Sheriff's staff when the Town of Truckee Police Department began operations. The remodeled area houses a branch office of Nevada County Adult and Family Services agency also, a new locker room and storage area for Sheriff's personnel.
3. Inmates are transferred in and out of the substation through an open and non-secured carport at the rear of the facility. This carport, which has no security fencing, faces the front door, driveway, and parking lot for the Truckee branch of the Nevada County library and the Joseph Center, where the courtrooms are located.

Nevada County Courthouse Holding Facility

1. The Sheriff's department has changed to a new communications system throughout Nevada County. Older radios are in current use at the courthouse and allow for communication within the building, but are incompatible with the new system operating outside the building.
2. The assignment of a new frequency for use inside the courthouse is needed before the new compatible radios can be used. Association of Public-Safety Communications Officials, International (APCO) has recently designated several frequencies for the internal communications testing. Upon completion of testing, the new radios will be put into service.
3. The Facility in the Courthouse holds inmates transported from WBCF for court appearances and has an adequate number of cells to maintain separation of inmates by classification.

CONCLUSIONS

1. The mix of inmates at WBCF has changed since its construction. This makes the existing housing facilities inadequate to meet the CCR Title 15 Classification Plan.
2. Although Truckee Substation is satisfactory for its intended use, there is concern regarding officer and public safety as well as prisoner escape when transferring inmates in and out of the facility.
3. The current communications gap at the Nevada County Courthouse Holding Facility causes a void in the law enforcement countywide communication system.

RECOMMENDATIONS

1. The Board of Supervisors and the Sheriff should expend every effort to see that the changing mix of housing needs at WBCF are in compliance with CCR Tile 15.
2. The Board of Supervisors and the Sheriff must begin making plans for the long-term expansion of WBCF to meet the future requirements.
3. In the interest of public safety, the Board of Supervisors and the Sheriff, must ensure that the open carport at the Truckee Substation be secured with a physical barrier.
4. The Sheriff should have the new Nevada County Courthouse Holding Facility radios placed into service as soon as the frequency testing is completed.

RESPONSES REQUIRED

The Nevada County Board of Supervisors - September 27, 2004
Nevada County Sheriff - August 27, 2004

COUNTY OF NEVADA

STATE OF CALIFORNIA

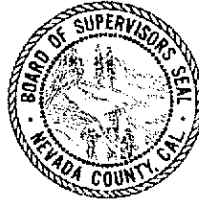
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Telephone: (530) 265-1480
Fax: (530) 265-9836
Toll-Free Telephone: (888) 785-1480
E-Mail: bdofsupervisors@co.nevada.ca.us
Website: <http://boardclerk.co.nevada.ca.us>

Cathy R. Thompson
Clerk of the Board

August 18, 2004

The Honorable Judge Ersel Edwards
Presiding Judge of the Nevada County Courts
Nevada County Court House
Nevada City, CA 95959

Subject: Board of Supervisors Responses to the 2003-2004 Nevada County Civil Grand Jury Report, dated June 28, 2004 regarding Correctional and Holding Facilities in Nevada County

Dear Judge Edwards:

The attached responses by the Board of Supervisors to the 2003-2004 Nevada County Civil Grand Jury Report, dated June 28, 2004, are submitted as required by California Penal Code §933.

These responses to the Grand Jury's Findings and Recommendations were approved by the Board of Supervisors at their regular meeting on August 17, 2004. Responses to Findings and Recommendations are based on either personal knowledge, examination of official County records, information received from the Nevada County Sheriff, or the Board of Supervisors and County staff members.

The Board of Supervisors would like to thank the members of the 2003-2004 Grand Jury for their participation and effort in preparing their Reports, and their participation in the Grand Jury process.

Sincerely,

Robin Sutherland
Chair of the Board

REVIEWED 8-2004
E E

Attachment

cc: Keith Royal, Nevada County Sheriff
Foreman, Grand Jury
Rick Haffey, County Executive Officer

**NEVADA COUNTY BOARD OF SUPERVISORS RESPONSES TO
2003/2004 CIVIL GRAND JURY REPORT
DATED JUNE 28, 2004**

RE: CORRECTIONAL AND HOLDING FACILITIES IN NEVADA COUNTY

Responses to findings and recommendations are based on either personal knowledge, examination of official county records, review of the responses by the Nevada County Sheriff, or testimony from the Board Chair and county staff members.

I. GRAND JURY INVESTIGATION:

Correctional and Holding Facilities in Nevada County.

A. RESPONSE TO FINDINGS & RECOMMENDATIONS:

Findings:

Wayne Brown Correctional Facility

- 1. The WBCF was opened in 1992 and designed to accommodate 223 inmates - 7 females, 216 males, and 5 medical cells.**

Partially agree

The facility was designed to accommodate 223 inmates, including 7 female and 216 male inmates. The facility also has five medical beds and nine disciplinary beds. The medical beds and disciplinary beds are not included in the total capacity because they are only temporary accommodations.

- 2. Since its construction, the number of female inmates held at the facility has been increasing and is currently averaging 20 to 30. At the time of the inspection, WBCF had a total population of 166 inmates - 145 males, and 21 females.**

Agree

- 3. All inmates are assigned to housing units and activities using California Code of Regulations (CCR) Title 15 Classification Plan. Classification is based on sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior and other criteria which will provide for the safety of the inmates and staff. Housing unit assignments are accomplished to the extent possible within the limits of the available number of distinct housing units or cells in the facility.**

Agree

4. **Due to space limitations and the current numerous inmate classifications requirements, the female population is being housed in the minimum-security dormitory style area of the WBCF.**

Agree

5. **The staff of WBCF has initiated an in-house training academy for new correctional officers. This training, which meets the state standards, has reduced the expense of training and has been made available to neighboring counties.**

Agree

Truckee Substation

1. **The substation is used to house persons arrested in the Truckee area and inmates who are transported daily from WBCF for appearance before the Truckee Courts. By law, this facility may hold inmates for a maximum of 96 hours, excluding weekends and holidays.**

Agree

2. **Part of the substation has been remodeled to utilize an unoccupied area of 2,300 square feet, created by the downsizing of the Sheriff's staff when the Town of Truckee Police Department began operations. The remodeled area houses a branch office of Nevada County Adult and Family Services agency also, a new locker room and storage area for Sheriff's personnel.**

Agree

3. **Inmates are transferred in and out of the substation through an open and non-secured carport at the rear of the facility. This carport, which has no security fencing, faces the front door, driveway, and parking lot for the Truckee branch of the Nevada County library and the Joseph Center, where the courtrooms are located.**

Agree

Nevada County Courthouse Holding Facility

1. **The Sheriff's department has changed to a new communications system throughout Nevada County. Older radios are in current use at the courthouse and allow for communication**

within the building, but are incompatible with the new system operating outside the building.

Agree

- 2. The assignment of a new frequency for use inside the courthouse is needed before the new compatible radios can be used. Association of Public-Safety Communications Officials, International (APCO) has recently designated several frequencies for the internal communications testing. Upon completion of testing, the new radios will be put into service.**

Agree

The testing is complete and the frequencies were found to be acceptable. The Sheriff has indicated they will be put into operation after a permanent license has been received.

- 3. The Facility in the Courthouse holds inmates transported from WBCF for court appearances and has an adequate number of cells to maintain separation of inmates by classification.**

Agree

Recommendations:

- 1. The Board of Supervisors and the Sheriff should expend every effort to see that the changing mix of housing needs at WBCF are in compliance with CCR Title 15.**

The recommendation has been implemented.

Housing and classification needs at the Wayne Brown Correctional Facility (WBCF) are in full compliance with CCR Title 15 requirements. The Biennial Inspection of Nevada County Correctional and Holding Facilities conducted by the California Board of Corrections in April 2004, found the facilities to be well run and in full compliance with CCR Title 15 requirements (report attached).

Long-term planning for expansion of the WBCF has also begun and will include all CCR Title 15 requirements.

- 2. The Board of Supervisors and the Sheriff must begin making plans for the long-term expansion of WBCF to meet the future requirements.**

The recommendation has been implemented.

The process was begun in August of 2003 and is continuing. The County Executive Officer (CEO) and the Sheriff have been reviewing actual and projected inmate census data to develop a timeline for when an expanded facility may be needed. Based on this projection, various facility siting and funding options, as well as other inmate housing options, will be evaluated. A plan to meet additional inmate housing needs will then be fully developed and implemented as required.

- 3. In the interest of public safety, the Board of Supervisors and the Sheriff, must ensure that the open carport at the Truckee Substation be secured with a physical barrier.**

The recommendation requires further analysis to be completed by December 31, 2004.

By this response, the Board of Supervisors is requesting the Sheriff review the security issues related to the open carport at the Truckee Substation and report to the Board by December 31, 2004 as to the need for increased security and priority funding of any critical facility upgrades.

The Sheriff has indicated that enclosure of the carport is an open item that needs to be addressed in consideration of available funding and other public safety priorities.

4. **The Sheriff should have the new Nevada County Courthouse Holding Facility radios placed into service as soon as the frequency testing is completed.**

The recommendation has not yet been implemented, but should be completed by September 30, 2004.

The Sheriff has indicated that all required system testing has been completed and application has been made for licensing of the new frequencies. Once the new frequencies are licensed they will be immediately put into service. (See response to Nevada County Courthouse Holding Facility, Finding No. 2).

Full implementation of the system will also require the installation of a new repeater system. The funding for the repeater system is included in the FY 2004-2005 budget and procurement and installation of this system is currently underway.

REQUIRED RESPONSES

Board of Supervisors – September 27, 2004

Nevada County Sheriff – August 27, 2004

NEVADA COUNTY SHERIFF'S OFFICE



**KEITH ROYAL
SHERIFF/CORONER**

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July 20, 2004

Honorable Judge Ersel Edwards
Presiding Judge of the Civil Grand Jury
Superior Courts of Nevada County
201 Church Street
Nevada City, CA 95959

JUL 21 2004

NEVADA COUNTY
BOARD OF SUPERVISORS

Dear Judge Edwards:

This correspondence is prepared in response to the Grand Jury's Report dated June 22, 2004, relative their findings, conclusions and recommendations as they pertain to the Nevada County Sheriff's Correctional and Holding Facilities. The Sheriff's Office would also like to acknowledge the investigative efforts of the Grand Jury, as well as recognize their hard work in preparation of this important report.

FINDINGS

Wayne Brown Correctional Facility

- 1 "The WBCF was opened in 1992 and designed to accommodate 223 inmates – 7 females, 216 males, and 5 medical beds."

Response: The facility was designed to accommodate 223 inmates. That included seven female and 216 male inmates. However, additionally, the facility has five medical beds and nine disciplinary beds. The medical beds and disciplinary beds are not included in the total capacity because they are not permanent, but only temporary, housing units.

- 2 "Since its construction, the number of female inmates held at the facility has been increasing and is currently averaging 20 to 30. At the time of the inspection, WBCF had a total population of 166 inmates – 145 males and 21 females."

Response: Agree.

- 3 "All inmates are assigned to housing units and activities using California Code of Regulations (CCR) Title 15 Classification Plan. Classification is based on sex, age, criminal sophistication, seriousness of crime charged, physical or mental health needs, assaultive/non-assaultive behavior and other criteria which will provide for the safety of

the inmates and staff. Housing unit assignments are accomplished to the extent possible within the limits of the available number of distinct housing units or cells in the facility."

Response: Agree

4. "Due to space limitations and the current numerous inmate classifications requirements, the female population is being housed in the minimum-security dormitory style area of the WBCF."

Response: Agree.

5. "The staff of WBCF has initiated an in-house training academy for new correctional officers. This training, which meets the state standards, has reduced the expense of training and has been made available to neighboring counties."

Response: Agree

Truckee Sheriff's Station

1. "The substation is used to house persons arrested in the Truckee area and inmates who are transported daily from WBCF for appearance before the Truckee Courts. By law, this facility may hold inmates for a maximum of 96 hours, excluding weekends and holidays."

Response: Agree

2. "Part of the substation has been remodeled to utilize an unoccupied area of 2,300 square feet, created by the downsizing of the Sheriff's staff when the Town of Truckee Police Department began operations. The remodeled area houses a branch office of Nevada County Adult and Family Services agency also, a new locker room and storage area for Sheriff's personnel."

Response: Agree

3. "Inmates are transferred in and out of the substation through an open and non-secured carport at the rear of the facility. This carport, which has no security fencing, faces the front door, driveway, and parking lot for the Truckee branch of the Nevada County library and the Joseph Center, where the courtrooms are located."

Response: Agree

Nevada County Courthouse Holding Facility

1. "The Sheriff's department has changed to a new communications system throughout Nevada County. Older radios are in current use at the courthouse and allow for communication within the building, but are incompatible with the new system operating outside the building."

Response Agree

2. The assignment of a new frequency for use inside the courthouse is needed before the new compatible radios can be used. Association of Public-Safety Communications Officials, International (APCO) has recently designated several frequencies for the internal communications testing. Upon completion of testing, the new radios will be put into service."

Response: The testing is complete and the frequencies were found to be acceptable. Application has been made to have frequencies permanently licensed to the Nevada County Sheriff's Office. Once licensed to the Sheriff's Office they will be put into operation.

3. "The Facility in the Courthouse holds inmates transported from WBCF for court appearances and has an adequate number of cells to maintain separation of inmates by classification."

Response: Agree

RECOMMENDATIONS

1. "The Board of Supervisors and the Sheriff should expend every effort to see that the changing mix of housing needs at WBCF are in compliance with CCR Title 15."

Response: The recommendation has been implemented. Furthermore, housing and classification needs are in compliance with CCR Title 15 requirements, currently, and on a daily basis. Additionally, the Corrections Division has begun the process for long-term expansion of the facility to ensure the requirements are met into the distant future.

2. "The Board of Supervisors and the Sheriff must begin making plans for the long-term expansion of WBCF to meet future requirements."

Response: The recommendation has been implemented. The process was begun in August of 2003 and is continuing. The Nevada County CEO's Office is currently auditing daily and monthly inmate population figures. Furthermore, staff is exploring potential funding sources for expansion, as well as inmate housing alternatives.

3. "In the interest of public safety, the Board of Supervisors and the Sheriff, must ensure that the open carport at the Truckee Substation be secured with a physical barrier."

Response: The recommendation requires further analysis, and has not been budgeted for this fiscal year. The "Sally port" enclosure is an item that will be prioritized and funding sought for future installation.

4. The Sheriff should have the new Nevada County Courthouse Holding Facility radios placed into service as soon as the frequency testing is completed.

Response: The recommendation has not yet been implemented, but is currently in process. The testing has been completed and the application made for the frequencies necessary to be licensed to the Nevada County Sheriff Office. Once the frequencies are licensed, they will be put into service. A repeater system is necessary to make the system operational. The funding for the repeater system was requested in the 2004-2005 budget. We hope to complete this recommendation within the next 60 days.

Sincerely,

A handwritten signature in black ink, appearing to read 'Keith Royal', written over a horizontal line.

Keith Royal, Sheriff-Coroner



BOARD OF CORRECTIONS
600 BERECUT DRIVE, SACRAMENTO, CA

916/445-5073
WWW.BDCORR.CA.GOV

June 18, 2004

Sheriff Keith Royal
Nevada County Sheriff's Department
950 Maidu Avenue
Nevada City, CA 95959

RECEIVED

JUN 23 2004 *cc: [Signature]*

NEVADA COUNTY
BOARD OF SUPERVISORS

Dear Sheriff Royal:

Biennial Inspection – Penal Code §6031

On April 15 and 16, 2004, the Board of Corrections (BOC) conducted the biennial inspection of the Nevada County Wayne Brown Detention Center, Nevada County Court Holding Facility and the Truckee Substation. The inspections consisted of walk-through observations of the physical plants, followed by a review of policies and procedures governing the operation of each facility and a limited review of documentation to verify practices follow written procedures.

We appreciate the support and assistance of Captain Ken Duncan in coordinating the inspection. In addition to Captain Duncan, we would like to acknowledge Lieutenants Gary Smith and Mike Hughes as well as Sergeants Tess Kingsbury, Chris Donaldson, and Paul Schmidt who assisted us during our inspections by answering questions and clarifying procedural issues.

Enclosed with this transmittal letter are the following documents relative to each facility: an information sheet identifying each facility and listing any areas of non-compliance, a procedures checklist outlining applicable Title 15 sections, a physical plant evaluation outlining Title 24 requirements for design, and the living area space evaluation that summarizes the current physical plant configuration. We recommend that a permanent file for historical copies of all inspections be maintained.

Local Inspections:

In addition to a biennial inspection by the BOC, the County Health Officer and the State Fire Marshal (Health and Safety Code §§101045 and 13146.1) are required to conduct annual inspections. Our report should be reviewed in conjunction with the Health Department and Fire Marshal reports for a comprehensive perspective of your facility.

Fire Inspection:

The Nevada City Fire Department inspected the Wayne Brown Detention Facility on March 27, 2003, and the Nevada County Court Holding Facility on December 23, 2003. Fire clearance was granted for both facilities. The Truckee Fire Department inspected the Truckee Substation Facility on May 27, 2003. Fire clearance was granted there as well.

Sheriff Royal
June 10, 2004

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June 10, 2004

Health Inspection:

The Nevada County Health Department conducted medical/mental health inspections of the Truckee Substation on June 04, 2003. They inspected the Wayne Brown Detention Facility on June 11, 2003 and the Nevada County Court Holding Facility on October 14, 2003. No compliance issues were identified.

The Nevada County Department of Environmental Health conducted an inspection of the Truckee Substation on December 9, 2003 and inspections of Wayne Brown Detention Facility and the Nevada County Court Holding Facility on December 16, 2003. No compliance issues were identified.

The Nevada County Department of Community Health conducted Nutritional Health Inspections for the Wayne Brown Detention Facility on December 18, 2003. They inspected the Court Holding Facility on December 8, 2003 and the Truckee Substation on December 9, 2003. There were no compliance issues noted in the completed reports.

BOC Inspection

Physical Plant:

The Wayne Brown Detention Facility was originally constructed in 1992 and is evaluated as a Type II Facility under the 1988 Title 24 Standards. The facility is in excellent repair and was clean and orderly on the day of the inspection. There were no non-compliance issues related to the physical plant. At the request Lieutenant Smith, we did a preliminary Living Area Space evaluation taking into account the addition of an additional bunk in several cells that are currently single-occupancy. Upon receipt of a letter of intent from you, we will initiate the process for increasing your Board Rated Capacity (BRC) in this facility.

The Truckee Substation was constructed in 1970 and, for a facility that is 32 years old, it is in fairly good condition. The Type I facility was evaluated under 1963, 1990, 1994 and 1997 Title 24 standards that were in effect at the time of original construction or remodel. There were no non-compliance issues related to the physical plant.

The Nevada County Court Holding Facility was originally constructed in 1964 and was evaluated under the 1980 standards that were in effect at the time of a remodeling. This facility is showing its advanced age and is somewhat difficult to maneuver due to its linear design and narrow corridors. However, no non-compliance issues were noted relating to the physical plant.

Policies and Procedures:

The policies and procedures are contained in a centralized detentions manual that generally applies to all facilities and is accessible to staff. The manual also includes a number of policies that are specific to the Truckee Substation. The Court Holding Facility has its own manual that supplements the centralized detentions manual. There have been several modifications to the manuals in keeping with the recommendations made during the last inspection cycle. Overall, they are well written and reflective of the actual practices in the various facilities.

Wayne Brown Detention Center

The Wayne Brown Detention Facility is rated at 223 inmates. On the date of the inspection 165 inmates were housed at the facility. We understand that the authorized custody staff for this facility is three managers, six sergeants, and 43 line staff. There are two vacant line staff positions. This represents a significant improvement over the staff levels that existed during the last inspection cycle and is consistent with the staffing analysis done by the Board of Corrections in 1996.

The logging system for safety checks is still somewhat cumbersome for supervisory review. The jail management team is working with their in-house Information Technology staff to address the issue. Specifically, the system does not have a ready way for supervisors or other interested parties to review safety check activities by station. The ad-hoc reports run to aid in our review of the logs did not include pertinent information which, if not clarified by Lieutenant Hughes, would have given the appearance of excessive intervals between several safety checks. Once a more easily accessed means is in place, apparent lapses will be identified and corrected or explained as they occur. Although not required by regulation, supervisory review of safety check logs is strongly recommended in Title 15 Guidelines and is a prudent supervisory practice to insure staff is following the policy and procedure.

Sobering cell placements are well documented and comply with the regulations. We recommend some indication on the log of the reason a person is placed in the cell and documentation of efforts to determine the ability of individuals to continue with processing.

Some inmates were interviewed as part of the inspection. Although incarcerated, they were complementary of "their" jail and of the custody staff.

Compliance Issues

None noted.

Nevada County Court Holding Facility

This facility was formerly part of the Nevada County Main Jail and is located in the courthouse annex. It contains ample cells for its current use as a staging area for inmates appearing in court. The policy and procedures manual is due for a review at this facility but is otherwise in compliance. The logging system used at the Wayne Brown Detention Facility is also used at the Court Holding Facility and should be reviewed by management.

Truckee Substation

This facility functions as a Type I jail and court staging area. The transportation units control the inmate population as they move inmates to the Wayne Brown Detention Facility in Nevada City. The jail is rated to house ten inmates. On the date of the inspection two inmates, both of whom were inmate workers, were in custody at the jail. A typical population was reported as being five males.

The logging system for safety checks and other jail activities does not provide an accurate count of inmates actually in the facility. During the course of normal business the number of inmates in the facility as reflected in the log must be considered in light of the court's hours of operation. Staff is

Sheriff Royal
June 10, 2004

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June 10, 2004

aware of prisoner movement in and out of both the facility and the court. The log, however, shows inmates in custody at Truckee Facility that are actually in court or in transit back to Wayne Brown. This impedes a ready understanding of the accuracy of the safety check logs and an assessment of whether such checks were needed. After discussing the logging system with Lieutenant Hughes and Lieutenant Smith, they said they were going to implement procedural changes to require hourly checks whenever the system indicates inmates in custody or to seek to modify the system to indicate in transit status of inmates.

The staffing level at the Truckee Substation is authorized at one supervisor and five line staff. At the time of the inspection there was one line-level vacancy. This has had the result of the supervisor assuming line responsibilities. Management has reported that staffing levels in this facility will soon be up to authorized strength and that overtime is being used in the meantime.

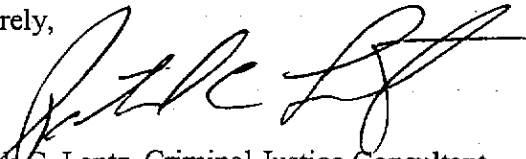
Compliance Issues

None noted.

Summary

Overall, the facilities appear to be well-run operations. All custody officers, both line and supervisory, are enthusiastic and take pride in their work. Officers were responsive to questions and talked freely about their experiences in the facilities.

Sincerely,



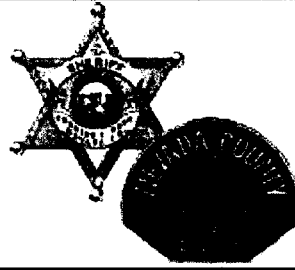
Patrick C. Lantz, Criminal Justice Consultant
Facilities Standards and Operations Division
(916) 324-0842; plantz@bdcorr.ca.gov

cc: Chair, Nevada County Board of Supervisors*
County Administrator, Nevada County *
Grand Jury Foreman, Superior Court *
Presiding Judge, Nevada County Superior Court *
Captain Ken Duncan, Nevada County Sheriff's Department

*Copies of this inspection report are available upon request.

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**NEVADA COUNTY
SHERIFF'S OFFICE**



**KEITH ROYAL
SHERIFF/CORONER**

December 16, 2004

Honorable Judge Ersel Edwards
Presiding Judge of the Civil Grand Jury
Superior Court of Nevada County
201 Church Street
Nevada City, CA 95959

Dear Judge Edwards:

This correspondence is prepared as an updated response to the Grand Jury's earlier report dated June 22, 2004, relative their recommendations as they pertain to the Nevada County Sheriff's Truckee Substation. In their recommendations (#3), they suggested "in the interest of public safety, the Board of Supervisors and the Sheriff, must ensure that the open carport at the Truckee Substation be secured with a physical barrier."

My staff has secured three bids for the cost to build a secure fenced barrier in the vehicle sallyport area, and these bids are listed as follows:

- | | |
|---|-------------|
| #1. Tahoe Fence Co., Slide gate with electric remote operation, | \$7,640.00 |
| #2 AWAXX Systems Inc, Electric Slide with heater and remote operation, | \$9,860.00 |
| #3 Empire Fence and R&S Door, Motorized roll-up door with remote operation, | \$11,500.00 |

We currently do not have the needed funding within this year's budget, but will approach the CEO's Office to attempt to have money allocated for this purpose from the Jail Construction Fund.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Royal".

Keith Royal, Sheriff

Cc: Rick Haffey, CEO
Board of Supervisors

*Reviewed 12-17-04
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Secured by
I.S. 12-27-04
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12-27-04
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